

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

REGULAR PUBLIC MEETING MINUTES

May 30, 2019

District Conference Room

Roll Call – Executive Session

Upon roll call at 7:03 P.M., the Board members responded as follows: Mmes. Becker, Kilday, and Laforgia. Messrs. Becker, Bunting, Butto (ABSENT), Kinney, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator / Board Secretary; were also present.

The meeting was called to order by the Board president at 7:03 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mr. Rukaj and seconded by Mr. Kinney and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Regular Public Meeting

Upon roll call at 8 P.M. Board members responded as follows: Mmes. Becker, Kilday, and Laforgia. Messrs. Becker, Bunting, Butto (ABSENT), Kinney, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator / Board Secretary; were also present.

The meeting was called to order by the Board president at 8 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Becker further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mr. Becker invited Ms. Goodrich, RHS, Student Board Representative, to present her report as follows: 1) the Spring Season ends this week; the Track Team will participate in the Group Finals on Friday and Saturday; 2) the Mental Health Fair was held on May 23 and was a very successful event; 3) on May 23, the NHS Induction Ceremony was held for Juniors and Seniors; 4) the Kaiyapalooza fundraiser was a successful event; 5) Pochella is postponed until May 31; all proceeds will be donated to charity; 6) Senior Scholarship Awards is scheduled on June 5; and 7) the Senior Prom is scheduled on June 6.

SUPERINTENDENT'S REPORT

Mrs. MacKay congratulated the IHHS and RHS students who were inducted into the National Honor Society during the recent ceremonies.

She stated that both schools scheduled a Mental Health Fair for students last week. It was a great day and both events were well organized and enjoyed by all who attended the event.

Mrs. MacKay presented and discussed the District's Vision and Mission Statements and discussed the development process for both. A resolution is on the Regular Public Meeting Agenda for Board approval.

Mrs. MacKay presented and discussed the District's 2019-20 District Goals. She stated that these Goals will be approved by the Board of Education at its June 10 Action/Work Session.

Mrs. MacKay invited Mr. Sutherland to discuss the District's Vision Digital Learning Statement as well as the District's Future Ready Schools Program, Education and Classroom Practices. He stated that the Leadership and Tech Indicators will be discussed and presented to the Board of Education at its June 10 Action/Work Session.

Mrs. MacKay thanked Mr. Sutherland for his efforts throughout the year in the development of the District's Future Ready Schools Plan.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) the Turf Field Project at RHS is in progress; 2) Resolution OP6 is the approval of the renewal for time and materials bids; 3) Resolution OP4 is the approval of the transfer of monies in capital reserve and the issuance of those monies to Franklin Lakes; 4) Resolution OP5 is the approval of a change in health carrier effective July 1, 2019. The change in carrier represents a \$300,000 savings to the District.

Mr. Ceurvels will continue to update the Board as to the status of these project/initiatives.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by KILDAY Seconded RUKAJ to open the meeting to public discussion.

A member of the public addressed the Board regarding her concerns about bus transportation to and from Indian Hills High School.

A member of the public addressed the Board regarding her concerns about permitting students to take classes during the summer months.

B. Moved by RUKAJ Seconded KILDAY to close public discussion of agenda items and to re-enter the Regular Public Meeting.

ACTION ITEMS - ✓ = Yes

The following motions were approved by roll call:

Moved by: KILDAY Seconded: BECKER

To approve Closed and Action/Work Session Minutes of April 15, 2019.

RC): Becker ✓, Bunting ✓, Butto **ABSENT**, Kinney ✓,
Laforgia ✓, Rukaj ✓, Kilday ✓, Becker ✓

To approve Closed and Special Public Meeting Minutes of April 24, 2019.

RC): Becker ✓, Bunting **ABSTAIN**, Butto **ABSENT**, Kinney ✓,
Laforgia ✓, Rukaj ✓, Kilday ✓, Becker ✓

To approve Closed and Budget Public Hearing/Regular Public Meeting Minutes of April 29, 2019.

RC): Becker ✓, Bunting ✓, Butto **ABSENT**, Kinney ✓,
Laforgia ✓, Rukaj ✓, Kilday ✓, Becker ✓

The following motions were approved by roll call: **P1 – F12**

Moved by: RUKAJ Seconded: BECKER

PERSONNEL

- P1. To approve a change in assignment, as recommended by the Superintendent of Schools, for Corrine Jasinski, from RHS, .85 Security Aide, Step 4, \$22,483.35, to IHHS, .71 Administrative Assistant, Grade II, 10 months, Step 6, \$32,094, replacement for Virginia Labinski, effective for the period May 31 - June 30, 2019, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2018-19 School Year; and further move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable.
- P2. To amend the appointment of Kimberly Marino, from IHHS, .9 Theatre, BA, Step 4, \$48,773, to District, Theatre, BA, Step 4, \$54,192, effective for the 2019-20 School Year.
- P3. To amend the appointment of Erica Vitale, RHS, from .5 Math, BA, Step 3, \$27,096, and .474 Math Supplemental, BA, Step 3, \$25,687, to .5 Math, BA, Step 3, \$27,096, and .47425 Math Supplemental, BA, Step 3, \$25,701, effective for the 2019-20 School Year.
- P4. To amend the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Jennifer Perry, RHS, Guidance, effective on or about April 22 - May 21, 2019, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about May 22 - June 28, 2019.
- P5. To amend the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Hanna Cantwell, IHHS, Math, effective on or about March 12 - April 30, 2019, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about May 1 - June 28, 2019.
- P6. To amend the appointment of Jennifer Mawhinney, RHS, .8 Special Education, Math, Temporary Replacement Teacher for Jill Matcovich, not accruing tenure in the position, BA, Step 1, \$222.28/diem, effective for the period May 28 – June 24, 2019, and subject to all federal, state, county and local regulations, governing said employment; and further move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*
- P7. To approve the resolution as follows:

WHEREAS, the Superintendent has recommended that the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") withhold the employment and adjustment increments of an employee whose name is on file in the Superintendent's Office for the 2019-20 School Year based on policy and regulation violations, which the employee was informed of during the 2018-19 School Year; and

WHEREAS, the Board has considered the Superintendent's recommendation together with reasons provided to the employee on or about May 8, 2019; and

WHEREAS, the Board has determined that the Superintendent's recommendation to the Board that the employee's employment and adjustment increments be withheld for the 2019-20 School Year is amply supported by the reasons provided to the employee and set forth in writing on or about May 8, 2019;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts and affirms the Superintendent’s recommendation to withhold the employee’s employment and adjustment increments for the 2019-20 School Year; and

BE IT FURTHER RESOLVED that the Board hereby requests that the Business Administrator/Board Secretary provide the employee with written notice that his employment and adjustment increments for the 2019-20 School Year are being withheld, together with the reasons therefore, within ten (10) days of the date of this resolution.

P8. To approve District Job Descriptions as follows:

- Athletic Trainer
- School Nurse
- Student Assistance Coordinator

P9. To approve the appointment of the following individual listed below as a substitute teacher for the 2018-19 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.*, as applicable:

Name

Mikel Krasts/District

P10. That as recommended by the Superintendent of Schools, the following person be approved as an athletic coach, subject to all federal, state, county and local regulations, governing said employment; effective for the 2018-19 School Year; and further move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.* as follows:

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
David Schuman	Spring Strength & Conditioning Asst. Coach	Substitute	4	\$5,783

Effective for the period March 1 - April 1, 2019

P11. To amend the appointment of Dominic Mulieri, IHHS, from Summer Strength & Conditioning Co-Asst. Coach, Step 4, \$1,157, to Summer Strength & Conditioning Coach, Step 4, \$5,784, effective for the 2019-20 School Year.

P12. To amend the appointment of Dana Illge, IHHS, from Asst. Football Cheerleading Coach, Step 3, \$1,647, to Football Cheerleading Coach, Step 3, \$4,119, and further move to amend the appointment of Dana Illge, IHHS, from Asst. Basketball Cheerleading Coach, Step 3, \$1,647, to Basketball Cheerleading Coach, Step 3, \$4,119, effective for the 2019-20 School Year.

P13. To approve the placement of Ramapo College students to complete their student teaching requirement, effective for the period indicated, as follows:

<u>Name</u>	<u>Building</u>	<u>Department</u>	<u>Effective Date</u>
Colette Barca	RHS	Math	September 3, 2019 - May 8, 2020
Kimberly Evans	RHS	Social Studies	September 3, 2019 - May 8, 2020

EDUCATION

E1. To approve home instruction for District students, at the contracted hourly rate, as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
421557	IHHS	10
421599	IHHS	10
419716	IHHS	12
421566	RHS	10

E2. To approve the resolution as follows:

Whereas, the Ramapo High School and Indian Hills High School are hereby authorized by the Board of Education to:

- enroll as a member of the New Jersey State Interscholastic Athletic Association, a nonprofit association of the public and parochial high schools of the State of New Jersey, and to participate in the approved athletic activities sponsored by the NJSIAA; and
- the Board of Education hereby adopts the provisions of the Constitution, By-laws, Rules and Regulations of the NJSIAA as rules of the Board of Education and further agrees to enforce and abide by such rules.

E3. To approve the Harassment, Intimidation, & Bullying student consequences imposed during the 2018-19 School Year as a result of the HIB Investigation for IHHS-2018-19-004.

E4. To approve the Summer Curriculum Workshops and authorize the review and development of new and revised Curriculum for the 2019-20 School Year as follows:

<u>Department</u>	<u>Course Title</u>	<u>Staff</u>	<u>Hours Per Staff Member</u>
Applied Technology	Robotics I CP	2 Participants	12
		1 Presenter	2
Art	Sculpture & Ceramics 1, 2 CP	2 Participants	12
		1 Presenter	2
	Painting 1, 2 CP	2 Participants	12
		1 Presenter	2
	Drawing 1, 2 CP	2 Participants	12
1 Presenter		2	
	Digital Photography 1, 2 CP	2 Participants	12

		1 Presenter	2
	Digital Illustration & Animation 1, 2 CP	2 Participants	12
		1 Presenter	2
	Digital Design 1, 2 CP	2 Participants	12
		1 Presenter	2
	Advanced Studio Art Honors	2 Participants	9
		1 Presenter	2
Business	i-Apps 1 CP	2 Participants	12
		1 Presenter	2
	Accounting 1, 2 CPE	2 Participants	12
		1 Presenter	2
	Financial Literacy CP	4 Participants	9
		1 Presenter	2
	Computer Anatomy CP	2 Participants	6
		1 Presenter	2
	Marketing CPE	4 Participants	9
		1 Presenter	2
	Business Principles and Management CPE	2 Participants	9
		1 Presenter	2
	Digital Media CP	2 Participants	6
		1 Presenter	2
	Business Continuity and Management CP	2 Participants	9
		1 Presenter	2
	Contemporary Business and Tech CP	2 Participants	9

		1 Presenter	2
	Entrepreneurship CPE	2 Participants	6
		1 Presenter	2
	Sports and Entertainment Marketing CPE	2 Participants	6
		1 Presenter	2
	Web Design CPE	2 Participants	6
		1 Presenter	2
English	English 3 AP	2 Participants	18
		2 Presenters	2
	English 4 AP	2 Participants	18
		2 Presenters	2
	College Essay Writing	4 Presenters	10
Family & Consumer Science	Child Development CP	2 Participants	9
		1 Presenter	2
	Culinary Gourmet CP/Real World CP	2 Participants	9
		1 Presenter	2
	Fashion & Technology 1-4 CP	2 Participants	9
		1 Presenter	2
	Global Foods CP	2 Participants	6
		1 Presenter	2
	Contemporary Foods CP	2 Participants	6
		1 Presenter	2
Mathematics	Select Topics in Mathematics CP	2 Participants	9
		1 Presenter	2
	Calculus III Honors	1 Participant	18

		1 Presenter	1
Music	Choir	1 Participant	4
		1 Presenter	2
	Orchestra	1 Participant	4
		1 Presenter	2
	Band	1 Participant	4
		1 Presenter	2
	Wind Ensemble CP/Honors	1 Participant	4
		1 Presenter	2
	AP Music Theory	2 Participants	8
		1 Presenter	2
	Pop and Rock CPE	2 Participants	8
		1 Presenter	2
Science	Biology CP/CPE/ Honors	2 Participants	6
		2 Presenters	2
	Chemistry CP/ CPE/Honors	2 Participants	6
		2 Presenters	2
	Physics CP/CPE	2 Participants	6
		2 Presenters	2
	AP Biology	2 Participants	18
		2 Presenters	1
	Human Anatomy UP SMR Honors	2 Participants	9
		1 Presenter	2
	Science Research UP SMR Honors	2 Participants	9
		1 Presenter	2
Social Studies	World Civ CP/ CPE/H	2 Participants	6
		2 Presenters	2
	US History 1 CP/ CPE	2 Participants	6

		2 Presenters	2
	US History 2 CP/ CPE	2 Participants	6
		2 Presenters	2
	Law and Human Rights CPE	2 Participants	4
		2 Presenters	2
	Psychology CPE	2 Participants	4
		2 Presenters	2
	Sports History CPE	2 Participants	4
		2 Presenters	2
	Critical Global Issues UP ISB Honors	2 Participants	6
		1 Presenter	2
Special Education	Foundations of Study Skills CP	2 Participants	9
		2 Presenters	2
	Applied Study Skills CP	2 Participants	9
		2 Presenters	2
	Study and Organization CP	2 Participants	9
		2 Presenters	2
	Earth Science (Self- contained)	2 Participants	9
		2 Presenters	2
	Social Studies 1, 2, 3, 4 (Self- contained)	2 Participants	9
		2 Presenters	2
World Languages	Spanish I CP/CPE	2 Participants	6
		2 Presenters	2
	Spanish 2 CP/CPE	2 Participants	6
		2 Presenters	2
	Spanish 3 CPE/ Honors	2 Participants	6

	2 Presenters	2
Spanish 4 CPE/ Honors	2 Participants	6
	2 Presenters	2
French 1 CPE	2 Participants	4
	1 Presenter	2
French 2 CPE	2 Participants	4
	1 Presenter	2
French 3 CPE/ Honors	2 Participants	6
	2 Presenters	2
French 4 CPE/ Honors	2 Participants	6
	2 Presenters	2
Italian 1 CPE	2 Participants	4
	1 Presenter	2
Italian 2 CPE	2 Participants	4
	1 Presenter	2
Italian 3 CPE/ Honors	2 Participants	6
	2 Presenters	2
Italian 4 CPE/ Honors	2 Participants	6
	2 Presenters	2

E5. To approve the *Dual Enrollment Articulation Agreement between Bergen Community College and the Ramapo Indian Hills Regional High School District Board of Education* to offer college-level courses to District students effective for the 2019-20 School Year.

E6. To approve the District’s Vision Statement and Mission Statement as follows:

Vision Statement

To ensure that our students graduate with the skills, knowledge, and behaviors necessary for success in a global society and with the personal and social attributes to maximize their opportunity for a meaningful life.

Mission Statement

The Ramapo Indian Hills Regional High School District will provide each student with learning experiences that promote opportunities to:

- Demonstrate proficiency by meeting or exceeding all core standards through a rigorous and comprehensive curriculum;
- Build and maintain an environment of trust where all students and staff feel safe and secure to learn and work;

- Develop areas of critical thinking, communication, collaboration, creativity, innovation, and problem solving;
- Leverage applicable technologies, including relevant tools, skills, and understandings, in the learning process;
- Promote leadership, responsibility, adaptability, integrity, productivity, independence, and acceptance;
- Encourage and support wellness and a healthy style of living;
- Increase personal responsibility, social awareness, and civic responsibility for humanitarian and environmental needs;
- Enhance the social, intellectual, and emotional development of each student.

E7. To approve the request for District textbooks for the 2019-20 School Year as follows:

<u>Title</u>	<u>Author(s)</u>	<u>Publication & Copyright Date</u>	<u>Courses</u>
<i>Inspire Chemistry</i>	Buthelezi, Dingrando, Hainen, Wistrom, Zike	McGraw Hill/ 2020	Chemistry CPE
<i>Physics</i>	James S. Walker	McGraw Hill/ 2020	Physics CPE
<i>Algebra 2</i>	Carter. Cuevas, Day, Malloy, Casey, Holiday	Glencoe/McGraw Hill	Algebra 2 CP & CPE

E8. To approve the renewal of the 192/193 Service Agreement for Non-Public Schools with Bergen County Technical Schools/Special Services effective for the 2019-20 School Year.

E9. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the student listed below to attend the school indicated at the tuition cost indicated for the 2018-19 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
032903	Bancroft Neurohealth	\$8,942.88

Pro-rated for 24 days @ \$372.62 per day

E10. To approve the District student field trips and transportation costs for the 2019-20 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Honesdale, PA	RHS Cheerleading	August 20 - 23, 2019	\$1,132
Newark Airport/ Nashville, TN	RHS & IHHS Music	March 18 - 22, 2020	0

OPERATIONS

OP1. To approve the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Indian Hills High School

Oakland Recreation	Softball Camp; Athletic Fields and Lower Gymnasium; June 26 - 28, 2019; July 1 & 2, 2019; and July 8 - 12, 2019; 8 - 11 A.M.
Oakland Recreation	Girls' Volleyball Camp; Upper Gymnasium; July 8 - 11, 2019; 9 -11:30 A.M.
Oakland Recreation	Boys' Basketball Camp; Upper Gymnasium; July 15 - 19, 2019; 8 -11 A.M.

Ramapo High School

Bergen County Coaches Association	Bergen County Soccer Tournament; Athletic Field; October 19, 2019; 5 - 9 P.M.
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OP2. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education ("Board") authorized the use of competitive contracting pursuant to N.J.S.A. 18A:18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq. to engage a properly licensed plant operator to operate and maintain the Sewage Treatment Plant at Indian Hills High School ("Services"); and

WHEREAS, on May 9, 2019, the Board received one proposal for the services; and

WHEREAS, the School Business Administrator /Board Secretary has evaluated the proposals and prepared a report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5, which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of accepting the recommendation of the Board Secretary /School Business Administrator to the contract to Lyons Environmental Services, LLC, for the following reasons:

- (1) the firm possesses the technical experience and qualifications;
- (2) management of work and resources is in a timely fashion; and
- (3) the most advantageous price

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the services to Lyons Environmental Services, LLC, in the total contract amount not to exceed \$38,400 for the 2019-2020 School Year. The Board reserves the right to extend the contract in its sole discretion for two (2) additional one (1) year term, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate, together with a Employee Information Report and an executed contract, as prepared by the Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator /Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.3(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection.

OP3. To authorize the business administrator /board secretary to renew the contract with Educational Data Systems, Inc., a New Jersey Cooperating Bidding Program, in the amount of \$13,860, effective for the 2019-20 School Year.

OP4. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (“Board”) has entered into a Joint Purchasing Agreement with the Borough of Franklin Lakes for the purpose of milling and repaving parking lots at Ramapo High School; and

WHEREAS, the Borough of Franklin Lakes has solicited public bids and has awarded a contract for work associated with the project; and

WHEREAS, 6A:23A-14.1 allows for withdrawals from Capital Reserve to fund the total costs of other Capital Projects which would otherwise be eligible for State support; and

NOW, THEREFORE BE IT RESOLVED that the Board hereby authorizes a withdrawal from Capital Reserve as follows:

<u>Transfer From Account</u>	<u>Transfer To Account</u>	<u>Amount</u>
10-307/ Capital Reserve	12-000-400-931/ Capital Projects	\$450,000

BE IT FURTHER RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education authorizes the payment of funds to the Borough of Franklin Lakes subject to the terms of the Joint Purchasing Agreement.

OP5. To approve health insurance rates for Horizon Blue Cross Blue Shield, BeneCard Services, and Delta Dental for the period July 1, 2019 - June 30, 2020 as follows:

<u>Type</u>	<u>Single</u>	<u>Parent/Child</u>	<u>Husband/Wife</u>	<u>Family</u>
Horizon Direct Access Design 8 (\$10 copay)	\$1,083.57	\$1,578.79	\$2,339.97	\$2,804.00
Horizon Direct Access Design 8 (\$15 copay)	1,003.54	1,481.79	2,233.47	2,598.63
Horizon POS Design 1 (\$5 copay)	946.73	1,397.97	2,107.05	2,451.54
Horizon OMNIA 10	744.35	1,099.08	1,656.61	1,927.45
Horizon H.S.A.	754.12	1,113.51	1,678.37	1,952.77
BeneCard Services	143.52	178.02	303.71	303.71
Delta Dental Plan	47.69			125.95

OP6. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for On Call Time and Materials Services (hereinafter referred to as the “Work”); and

WHEREAS, on May 16, 2019, the Board received bids for the Work, as reflected on the attached bid tabulation sheets; and

WHEREAS,

Contract 001 FOAM ROOFING SERVICE CONTRACT

The Board received one (1) bid for this contract.

Lowest Responsible Bidder: HYGRADE INSULATORS, INC.

Labor Rate Charge: Journeyman/Mechanic:	Per Hour: \$153.13	At 250 hours: \$38,282.50
Material Charges: Contractor's Cost - \$15,000	Markup: 25%	\$18,750
	Total:	\$57,032.50

Contract 003 PAINTING SERVICE CONTRACT

The Board received two (2) bids for this contract.

Lowest Responsible Bidder: GPC, INC.

Labor Rate Charge: Journeyman/Mechanic:	Per Hour: \$79.57	At 250 hours: \$19,892.50
Material Charges: Contractor's Cost - \$10,000	Markup: 10%	\$1,000
	Total:	\$20,892.50

Contract 004 CARPENTRY SERVICE CONTRACT

The Board received one (1) bid for this contract.

Lowest Responsible Bidder: GPC, INC.

Labor Rate Charge: Journeyman/Mechanic:	Per Hour: \$79.57	At 250 hours: \$19,892.50
Material Charges: Contractor's Cost - \$10,000	Markup: 10%	\$1,000
	Total:	\$20,892.50

Contract 005 BOILER SERVICE CONTRACT

The Board received one (1) bid for this contract.

Lowest Responsible Bidder: CJ VANDERBECK & SON, INC.

Labor Rate Charge: Journeyman/Mechanic:	Per Hour: \$79.57	At 250 hours: \$19,892.50
Material Charges: Contractor's Cost - \$10,000	Markup: 10%	\$1,000
Fixed Cost: Safety Inspections & Preventative Maintenance at each school	Ramapo High School Indian Hills High School	\$15,000 \$14,400
Fixed Cost: Hot Water Heaters/Boilers Deliming	Ramapo High School	\$2,000
	Total:	\$64,950

Contract 008 GENETEC VISUAL SURVEILLANCE SERVICE CONTRACT

The Board received two (2) bids for this contract.

- The low bidder, Let’s Think Wireless, LLC, submitted a defective bid insofar as its total amount of uncompleted contracts listed on the Division of Property Management and Construction (“DPMC”) Form 701 exceed its DPMC aggregate rating, which is a non-waivable material defect, and therefore, must be rejected.
- The next bidder, Millennium Communications Group, Inc., submitted a bid that substantially exceeds the Board’s budget for this contract, and therefore, must be rejected.

Contract 009 IDENTICARD IDENTIPASS ACCESS CONTROL SYSTEM SERVICE CONTRACT

The Board received one (1) bid for this contract.

- The bidder, Let’s Think Wireless, LLC, submitted a defective bid insofar as its total amount of uncompleted contracts listed on the Division of Property Management and Construction (“DPMC”) Form 701 exceed its DPMC aggregate rating, which is a non-waivable material defect, and therefore, must be rejected.

Contract 010 DATA CABLING SERVICE CONTRACT

The Board received two (2) bids for this contract.

Lowest Responsible Bidder: EXTEL COMMUNICATIONS, INC.

Labor Rate Charge: Journeyman > 15:	Per Hour: \$94.50	At 250 hours: \$23,625
Labor Rate Charge: Journeyman < 15:	Per Hour: \$123.00	At 250 hours: \$30,750
Material Charges: Contract’s Cost - \$5,000	Markup: 7%	\$5,350
	Total:	\$59,725

Contract 011 CARPETING AND VINYL FLOOR TILE SERVICE

The Board received one (1) bid for this contract.

Lowest Responsible Bidder: COMMERCIAL INTERIORS DIRECT, INC.

Labor Rate Charge: Journeyman/Mechanic:	Per Hour: \$170.73	At 250 hours: \$42,682.50
Material Charges: Contractor’s Cost - \$10,000	Markup: 30%	\$13,000
	Total:	\$55,682

WHEREAS, the bids submitted by the lowest responsible bidders identified above are responsive in all material aspects and it is the Board’s desire to award the contracts for the Work as indicated; and

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contracts for the On-Call Time and Material Services as follows:

CONTRACT 001 FOAM ROOFING SERVICE CONTRACT awarded to HYGRADE INSULATORS, INC.;

CONTRACT 003 PAINTING SERVICE CONTRACT awarded to GPC, INC.:

CONTRACT 004 CARPENTRY SERVICE CONTRACT awarded to GPC, INC.;

CONTRACT 005 BOILER SERVICE CONTRACT awarded to CH VANDERBECK & SON, INC.;

CONTRACT 010 DATA CABLING SERVICE CONTRACT awarded to EXTEL COMMUNICATIONS, INC.; and

CONTRACT 011 CARPETING AND VINYL FLOOR TILE SERVICE CONTRACT awarded to COMMERCIAL INTERIORS DIRECT, INC.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to issue the agreement to the successful bidders consistent with the resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of the resolution.

BE IT FURTHER RESOLVED that the Board hereby rejects the bids submitted for the Genetec Visual Surveillance Service Contract for being materially defective and/or exceeding the Board's budget for this service, as well as the bid submitted for the Identocard Identipass Access Control System Service Contract for being materially defective; and the Board Secretary/School Business Administrator is hereby authorized to re-advertise for these contracts.

BE IT FURTHER RESOLVED that because no bids were received for the Masonry Service Contract and the Metal Fabrication and Welding Service Contract, the Board Secretary/School Business Administrator is hereby authorized to re-advertise for this Contract.

FINANCE

- F1. That the financial report of the business administrator and the treasurer of school monies for the month of March 2019, including a cash report for that period, be approved and ordered filed.
- F2. To approve the *Committed Purchase Order Report* for the month of April 2019, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F3. To authorize approval of bills drawn on the current account in the total amount of \$4,535,676.94 including the May 15, 2019 Payroll, for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F4. To ratify the April 30, 2019 Payroll in the amount of \$1,365,999.92 having been duly audited and previously paid. (Amount was not available for the April 29, 2019 Regular Public Meeting.)
- F5. That the additional bills paid in April 2019 and drawn on the current account in the total amount of \$7,394.65 for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee, be ratified by the Board.
- F6. That bills in the District Cafeteria Fund in the total amount of \$100,727.50 having been duly audited and approved by the business administrator/board secretary and previously paid, be approved by the Board as follows:

ARAMARK	\$99,443.75	April Operations
RIH District Cafeteria Fund	\$1,283.75	April Student Lunches

F7. To approve transfers and to authorize the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of April 2019.

F8. That pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of April 30, 2019 after review of the Secretary’s monthly financial report (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F9. To approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Frank C. Ceurvels, certify that as of April 30, 2019, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

F10. To approve the resolution as follows:

BE IT RESOLVED that the amount of District taxes needed to meet the obligations of this Board from July to December 2019 is \$25,649,654 divided as follows:

\$9,422,217	Borough of Franklin Lakes
\$6,054,573	Borough of Oakland
\$10,172,864	Township of Wyckoff

and that the governing bodies are hereby requested to place in the hands of the custodian of school monies that amount in accordance with the statutes relating thereto and prepared schedule.

F11. To approve the cancellation of outstanding checks drawn on the Capital One Bank accounts as follows:

Ramapo Indian Hills Regional High School District Current Account 7047887776

<u>Date</u>	<u>Check No.</u>	<u>Amount</u>
9/25/17	40766	\$325.00
10/23/17	40986	70.00
11/27/18	41450	18.85
1/22/18	41822	1,500.00
1/22/18	41824	500.00
2/26/18	42153	16.65
2/26/18	42154	500.00

2/26/18	42235	65.00
3/26/18	42467	3.97
6/26/18	43360	355.20
6/30/18	43613	541.62

Ramapo Indian Hills Regional High School District Athletic Account 8001394670

<u>Date</u>	<u>Check No.</u>	<u>Amount</u>
12/19/17	2282	\$375.00
4/3/18	2926	60.00
4/18/18	2926	60.00
4/27/18	3049	200.00
5/14/18	3175	200.00

Ramapo Indian Hills Regional High School District Payroll Account 8001391725

<u>Date</u>	<u>Check No.</u>	<u>Amount</u>
2/15/18	100744	\$104.51
2/15/18	100753	207.76

F12. To approve the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH18-79	Kawczyk	Syracuse University	July 8 - 12, 2019	\$1,617
R18-73	Ospino	AP Annual Conference	July 18, 2019	663.58
R18-74	Schwarz	Syracuse University	July 15 - 19, 2019	1,457.81

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RC): Becker ✓, Bunting ✓, Butto ✓, Kinney ✓,
 Laforgia ✓, Rukaj ✓, Kilday ✓, Becker ✓

COMMITTEE REPORTS

Mrs. LaForgia reported that a FLOW Leaders Meeting is scheduled on June 12.

Mrs. Becker reported that the members of the Personnel/Goals/Evaluation Committee met on May 14 to review job descriptions. She also stated that she will send an e-mail to the members of the Board for suggestions on the proposed 2019-20 Board Goals.

Mrs. Kilday reported that the members of the Education Committee met on May 21 to review and discuss agenda items as follows: 1) enrollment numbers in the UP Programs and incoming freshman; and 2) NJSLA Testing.

Mr. Bunting reported that members of the Finance Committee met on May 21 to discuss agenda items as follows: 1) District's health benefits; 2) the bus contractor; and 3) Capital projects scheduled during the summer months. A Finance Committee Meeting is scheduled on June 25.

Mr. Rukaj stated that a Policy Committee Meeting will be scheduled in the near future.

Mr. Kinney stated that negotiations with the representatives of the RIHAA and the Independent employees are finalized.

BOARD COMMENTS

Board members thanked Mrs. MacKay and Mr. Sutherland for their presentation on the proposed 2019-20 District Goals.

Mr. Becker stated that he attended the IHHS and RHS NHS Induction Ceremonies and congratulated all students for their achievements.

PUBLIC DISCUSSION

A. Moved by RUKAJ Seconded KILDAY to open the meeting to public discussion.

No discussion.

B. Moved by RUKAJ Seconded KILDAY to re-enter the Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mr. Becker announced anticipated future meeting dates as follows:

Monday, June 10, 2019, Action/Work Session, Ramapo High School, Library, 8 P.M.

Thursday, June 27, 2019, Regular Public Meeting, District Conference Room, 8 P.M.

ADJOURNMENT

Moved by RUKAJ Seconded: KILDAY to adjourn at 9:14 P.M.

Eric David Becker
Board President

Frank C. Ceurvels
Business Administrator/Board Secretary